



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Dikhowmukh College
• Name of the Head of the institution	Dr. Ranjit Kr. Boruah
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03772291104
• Mobile No:	7002068377
• Registered e-mail	dikhowmukhcollege@gmail.com
• Alternate e-mail	ranjitkrboruahdmc@gmail.com
• Address	Bharlua Tinali

• City/Town	Sivasagar
• State/UT	Assam
• Pin Code	785664
2.Institutional status	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12 (B)
• Name of the Affiliating University	Dibrugarh University
• Name of the IQAC Coordinator	Dr. Pranjal Borah
• Phone No.	03772291105
• Alternate phone No.	9435052267
• Mobile	9954923492
• IQAC e-mail address	iqacoglow2019@gmail.com
• Alternate e-mail address	mrpb1975@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year))	https://dikhowmukhcollege.in/downloads/AQAR%2019-20.pdf
4.Whether Academic Calendar	Yes

prepared during the year?	
<ul style="list-style-type: none"> if yes, whether it is uploaded in the Institutional website Web link: 	https://dikhowmukhcollege.in/downloads/Minutes%2020-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C+	Nil	2006	01/01/2006	01/01/2011

6.Date of Establishment of IQAC	10/01/2006
---------------------------------	------------

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	NA	NA	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
---	-----

<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
---	---------------------------

9.No. of IQAC meetings held during the year	07
---	----

<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the 	Yes
---	-----

institutional website?	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Academic and Administrative Audit (AAA) was successfully completed. 2. A series of highly relevant and socially significant programmes were conducted under the aegis of IQAC . Some of those important programme include an awareness programme on "Impact of Farm Bill" in collaboration with Village Knowledge Centre, an awareness cum training programme of Goat Farming under Career Counselling and Guidance Cell, a webinar on "Post Covid world Order", a webinar on "New Education Policy- Way Ahead". 3. As many as three significant health awareness programmes were conducted, which include a foundation day lecture on "Health Issues in Present Times" by renowned oncologist Dr. Tapan Saikia , Prince Aly Khan Hospital, Mumbai, a webinar on "Life style disease, where do you stand?" in collaboration with Rotary Club, Sibsagar. and a students webinar on "Covid 19 and Education" 4. A hopping number of highly fruitful student centric programmes were organised successfully. As many as 16 such programmes were designed, planned and executed. Some such important programme includes a 15 day counselling and training programme on police and defense service in collaboration with career counseling and guidance cell and Bishwajyoti Sangha- a Socio-Cultural NGO, A week long Entrepreneurship Development Programme in collaboration with IIE, Guwahati, a series of online programme on Entrepreneurship development, Civil Service, a state level prize money essay competition, online cultural motivation programme, online speech competition, a state level book review competition and online motivational programme on mind skill development and so fourth. 5. A well orchestrated flood relief programme with the financial assistance of staff welfare fund.</p>	
12. Plan of action chalked out by the IQAC in the beginning of the Academic year	

towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
to conduct Flood Relief camp	Organised flood relief camp in nearby village in association with NSS
Organise health awareness programme during Covid both online and offline	College conducted three health awareness programme
To plan to conduct a series of webinar among students and academicians	Conducted students seminar and organise online conduct competition among students. College also organised three webinars among academicians.
To get Academic and Administrative Audit	Academic and Administrative Audit was completed
To design and host socially relevant and motivational programme	College conducted as many as 16 programmes to benefit students and teachers both online and offline

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	20/08/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	11/03/2022

Extended Profile

1. Programme

1.1	02
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1

Number of students during the year

319

File Description	Documents
Data Template	View File

2.2

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

240

File Description	Documents
Data Template	View File

2.3

Number of outgoing/ final year students during the year

95

File Description	Documents
Data Template	No File Uploaded

3.Academic

3.1

Number of full time teachers during the year

22

File Description	Documents
Data Template	View File

3.2

Number of Sanctioned posts during the year

25

File Description	Documents
Data Template	View File

4.Institution

4.1

Total number of Classrooms and Seminar halls

33

4.2

Total expenditure excluding salary during the year (INR in lakhs)

154782

4.3

14

Total number of computers on campus for academic purposes	
---	--

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and docum

The session 2020-21 was dogged by the uncertainty and lock downs caused pandemic. As such the Academic Calender issued by our university was to and modified considerably to suit the changing demands of the emerging focus was shifted to online mode. But in a remote area like ours, inter connectivity was understandably very unstable and even pathetic posing challenge to carry on with the college's usual effective methods of cur delivery and documentation. Yet we did everything possible to remain ef efficient an institution of higher education for our students. We saw t existing ICT infrastructures were so improved , modified and made acces students in such a way that they could come to college , maintain Covid avail online classes from college itself whenever they felt like. The r tweaked accordingly as and when required. The teachers were encouraged instructed to devise and stick to a pattern of optimum flexibility when schedule online classes and even exams . As such many a time , classes online outside the regular routine hours-sometimes quite early in the m times late in the evening and even during Sundays and other holidays. I was a big problem for us to motivate our students to pay due attention mode and we somehow managed to minimise the issue by holding quite a nu student centric online orientation and motivational programmes for our Teachers were encouraged to devise their own online class schedule in c with their students as per the convenience of the students.

The college focuses on the contemporary socially relevant issues of gen environment , student counselling and training programmes, human values professional ethics and sees to it that such issues get adequate outlet curricular and extracurricular modes. The college centrally organises a Programme at the beginning of the session for the new comers where the familiarised with the various aspects of the courses , the vision and b of the colleges, infrastructural facilities accessible to them, the cod they are supposed to stick to on campus, the mechanism of grievance red college observes and celebrates important days like College Foundation Environment Day, International Yoga Day, International Women's day, The authority in conjunction with its IQAC does everything possible officia unofficially to ensure that the curriculum is implemented productively vigilant on the probable lapses of infrastructure and teaching faculty. college tried to uphold its planned programmes, the mode of execution w be online on most of the occasions thanks to Covid 19 induced scenario.

File Description	Documents
Upload relevant supporting document	No File Up
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Evaluation (CIE)

As an affiliated college, our college has to adhere to the Academic Calendar virtually for all important academic and extracurricular activities. We maintain a strict vigil on the larger interests and needs of our students and the political and socio-economic factors impacting the lives of this area, always made to tweak and modify it to make it more productive and flexible, essentially hampering its spirit. IQAC does that tentatively keeping room for further tweaks if required. In concordance with the Academic Calendar, of examinations and related matters such as the curricular, cocurricular of an academic year are meticulously planned and oriented in the beginning of the academic year. The semester regulation followed by Dibrugarh University is student-centric and student-friendly. The college faithfully and diligently follows the methods of examination, evaluation and documentation. Stress is laid on upholding the healthy principles of continuous evaluation. While the academic calendar is tweaked to be as student-friendly as possible to suit their internal evaluation process, the process of the courses is done with strict adherence to the regulations of Dibrugarh University. Internal examinations are conducted in accordance with the academic calendar of the college, which mostly corresponds to the University academic calendar. In 2020-21 session again, the Covid-19 played a spoilsport making it a challenge to our well-structured Academic Calendar. Our resorting to productive flexibility and tweaking yielded a good result. We managed to maintain our standard healthy practices in various domains in teaching online for teaching, learning and evaluation became better and more effective in 2020-21.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/or are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	
Any additional information	

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File
Minutes of relevant Academic Council/ BOS meetings	No File
Institutional data in prescribed format (Data Template)	View

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement per Data Template)

01

File Description	Document
Any additional information	No File
Brochure or any other document relating to Add on /Certificate programs	No File
List of Add on /Certificate programs (Data Template)	View

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number during the year

10

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

10

File Description	Document
Any additional information	No File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Environment and Sustainability into the Curriculum

Being an affiliated College of Dibrugarh University, the Dikhowmukh College follows the curriculum designed by the University. The University integrates crosscutting issues relevant to professional ethics, Gender, Human values, Environment and Sustainability into the curriculum. The College takes utmost interest in the implementation and internalization of these issues.

Gender issues:

In tune of the programmes in the curriculum the College, via Women Cell college, organizes Gender equality and sensitization programmes emphasizing Empowerment, improvement of mental health and psychological well-being, awareness workshops such as AIDS etc. from time to time. The College has as part of Academic Calendar activities such as International Women's Day programmes help integrate theory with practice by providing students with opportunities to experience various issues of gender through field and activities. The college provides basic amenities to the girl students including clean toilets, sitting area, hostel facility, sanitary napkin vending machine and aid box etc.

Professional ethics and Human values:

The basic human values and professional ethics help students in their holistic development as well as in their professional life in future. Various activities both academic and non-academic, held in the year has aimed at bringing transparency, accountability, honesty, integrity, equality, peace, mutual tolerance to each other and obedience to law for a disciplined life on campus, and in these activities the promotion of Universal intrinsic human values is reflected. Activities highlighting the Voters day programme, various competitions among the students, Swachh Bharat Abhiyan, awareness of one's own heritage culture etc accentuate these basic values of human life.

Environment and Sustainability

For Environmental sustainability the NSS unit of the college along with promotes environmental awareness through tree plantation, cleanlines, water harvesting, Plastic Free Campus etc., and this year has been no exception. Extension activities through NSS unit has made the programmes sustainable and appreciated in the area. The college understands the need for sustainability focussing on a clean and green environment, and we are in the process of a green audit soon.

File Description

Any additional information

Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.2 - Number of courses that include experiential learning through project work/field work during the year

Nil

File Description

Any additional information

Programme / Curriculum/ Syllabus of the courses

Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	
MoU's with relevant organizations for these courses, if any	
Number of courses that include experiential learning through project work/field work/internship (Data Template)	

1.3.3 - Number of students undertaking project work/field work/ internships

168

File Description	Doc
Any additional information	
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
--	-----------------------

File Description
URL for stakeholder feedback report
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)
Any additional information(Upload)

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analysed, action taken and feedback available on website
--	---

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.dikhowmukhcollege.in/downloads/Student%20feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

240

File Description	Documents
Any additional information	No File Uplo
Institutional data in prescribed format	View Fi

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, D as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

112

File Description	Documents
Any additional information	No File
Number of seats filled against seats reserved (Data Template)	Vie

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Program advanced learners and slow learners

Once the admission procedure is done and the Induction programme is completed, the departments try to find out the potentials and competency levels of the students. They initiate separate approaches with respect to slow learner, average learner and advanced learners. Both on campus and off campus strategies are resorted to. The faculties cater to the needs of these different categories of students by providing special and extra classes with remedial orientation, the slow learners get extra boost. The faculty members of respective departments spot and assess the slow learners on the basis of their performances in class tests, sessional exams and class room participatory behaviour. They are then given a fililip boost to advance topics and extra assignments. These advanced and somewhat slow students are also given access to more updated and advanced study material both on campus and off campus. The faculties take individual initiatives to inspire, motivate and practically help them shape well. In 2020-21, the stress was laid on to access and aid all categories of students online along with the usual offline mode given the prolonged Covid 19 lockdowns and suspension of offline college activities. The college under the supervision of IQAC devised and organized motivational programmes and activities to address the psychological needs of the students.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uplo

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
319	22

File Description	Documents
Any additional information	No File Upload

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem methodologies are used for enhancing learning experiences

In a college which has a history of valorising the benefits and holistic of students above everything else, it is natural to lay utmost emphasis fine tune, add more value to , enhance and make more productive the overall teaching , learning and evaluation experiences of its students. In confidence this age old student centric spirit , the college builds , streamlines infrastructures and motivates and orients its teachers and other human be more fruitful for its students. Taking cognizance of the science background efficiency and efficacy of falling back on ICT enabled teaching methodology college is doing its best to build up a highly effective ICT enabled teaching ,learning and evaluation eco system in the college and encouraging its make the most of its existing ICT infrastructures for more productive , participatory and enriching teaching, learning and evaluation experience college even encourages its faculties to press into service their personal resources and gadgets to serve students' interests and benefit them just always appreciates and motivates every teacher to maintain a rapport with students both offline and online and be the friend, philosopher and guide to students as far as practicable. All sorts of innovations on the part of for making teaching ,learning and evaluation more effective are always and the college often aids such endeavours its own way. Such a well planned has eventually helped us take care of our students quite well, guide them a more or less robust and productive teaching learning evaluation environment during the last two pandemic hit sessions.

File Description	Documents
Upload any additional information	No File Upload
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description 200 words

The College has a highly effective , student centric ICT eco system , which is further boosted during the 2020-21 thanks to the Covid 19 situations. efforts are initiated to make the most of the existing ICT ecosystem . productive teaching learning and evaluation environment primarily from student centric perspective, which has always been the prime focus of our college are always initiated to catch up with the need of the hour. As such the college always encouraged to supplement their traditional teaching methods by ICT teaching orientations coupled with different interactive and participative

Teachers use power-point presentation, audio visual aids and LCD projector, of late, the college under the supervision of IQAC has made it mandatory every department to take at least 2 classes a day using ICT infrastructure methods. In order to ensure equitable accessibility of the common and ICT infrastructures to all the departments, the class routine is judicious. Various academic programmes are regularly and routinely held in Digital Classroom/Conference Hall profusely falling back on ICT infrastructures. faculties are accustomed to a well-respected tradition of maintaining a interactive and affable rapport with their students and as such the use further boosted that mutually productive practice. It assumes still more significance in the Covid pandemic induced regressive times.

File Description	Documents
Upload any additional information	
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the late academic year)

2.3.3.1 - Number of mentors

22

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File
Circulars pertaining to assigning mentors to mentees	No File
mentor/mentee ratio	No File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

22

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View
Any additional information	No File
List of the faculty members authenticated by the Head of HEI	No File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.S during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D during the year

08

File Description
Any additional information
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)

2.4.3 - Number of years of teaching experience of full time teachers in the same institutio latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

25 Years on average

File Description	Docu
Any additional information	
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and n description within 200 words.

The College conforms to the semester regulation of Dibrugarh University evaluation rules and policies with a continuous endeavour to make them effective, flexible and productive for its students. While administerin of two internal sessional exams and one end-of-semester examination, th closely follows the principle of continuous evaluation and offers addit opportunities for students to improve when required. The sanctity of th guidelines is strictly maintained in conducting these exams although th sees to it that the students of its economically backward and mostly ag society can have considerable flexibility and opportunities to take the Although the benefits and convenience of the students are given utmost and consequently a lot of flexibility and fluidity are pragmatically ex the mechanism of internal assessment , everything about the procedures transparent ,wholesome and result oriented. The examination schedule is notified well in advance when the exam is held centrally. The same prin adopted even when the departments are asked to conduct the sessional ex own keeping in view the levels of implementation of the syllabus. Stres given on timely evaluation and result declaration as well as proper doc the exam related stuffs. In fact, IQAC makes it a point to meticulously process. Offline mode used to be the norm. But during the pandemic hit sessions, we automatically resorted to a blended mode of assessment and the sanctity is kept in tact.

File Description	Documents
Any additional information	No File Uploa
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- be efficient

True to the spirit of our student centric values, the students are gran opportunities of expressing their internal assessment related and other freely and without any fear. The departments are encouraged and empower such grievances at a priority basis. IQAC keeps an eye on the smooth fu the processes and practices in this regard. In fact, the students who f the exams in the scheduled times are aways given a second opportunity t All that is done without hampering the guidelines of the university.

File Description	Documents
Any additional information	No File Uploa
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the f offered by the institution.

The teaching , learning and evaluation eco system of the college thrive structured academic calendar, teaching plan and time table i.e. the cla The well laid out guidelines of the affiliating university are faithful in these spheres. However, necessary tweaks are exercised to suit the s of our students as far as practicable without tempering with the spirit university guidelines. Right at the beginning of an academic session, b and prospective students are apprised of the programmes as they are so conspicuous in the syllabi. The program outcomes, program specific outc course outcomes for B.A (Honours and Non-Honours) courses offered by th also displayed in the college website. Students are informed of these o through their publication in the college prospectus in brief. Further, formally or informally discussed in various gatherings in the college. and the departments are all well versed with all that as they are not o with the responsibility of enlightening their students on that but also the relevant documents in tact for assessment and further actions . The authority and the IQAC devise effective strategies and measures for eff functioning of the college. IQAC keeps track of classes, completion of consultation with the departments and students and ensures accessibilit infrastructural facilities such as classroom and library, reading mater laboratory equipments for the students of specific subjects. The colleg place The departments hold class test series, Sessional examinations, s functional grievance redressal mechanism also. The student feedback mec taken into account with diligence and empathy and the issues are addres best possible manner.

File Description	Documents
Upload any additional information	No File
Paste link for Additional information	N
Upload COs for all courses (exemplars from Glossary)	No File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution

The college has put in place over the years an efficient mechanism of taking account, assessing, planning and devising remedial actions, if required, to streamline its resources to boost better outcomes. Every time the final outcome is out, IQAC and the departments take cognizance of the outcome and the feedback given due weightage to plan the future actions. Emphasis is laid on proper record keeping and documentations and student feedback. Blending all these crucial factors together, further course of action is decided to implement.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year**

95

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	
Upload any additional information	
Paste link for the annual report	

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution monitoring questionnaire) (results and details need to be provided as a weblink)**
<https://forms.gle/cQanRutgRj9mojNF7>
RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects and endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects and endowments in the institution during the year (INR in Lakhs)**

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects / endowments	No File Uploaded
List of endowments / projects with details of grants (Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non g agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File
Any additional information	No File
Supporting document from Funding Agency	No File
Paste link to funding agency website	

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution du

12

File Description	Documents
Report of the event	No File
Any additional information	No File
List of workshops/seminars during last 5 years (Data Template)	View

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website du

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the ye

01

File Description	Docu
Any additional information	
List of research papers by title, author, department, name and year of publication (Data Template)	

3.2.2 - Number of books and chapters in edited volumes/books published and papers publis international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and paper international conference proceedings during the year

02

File Description	Document
Any additional information	No Fi

List books and chapters edited volumes/ books published (Data Template)

[View](#)**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students for their holistic development, and impact thereof during the year

In the Covid 19 wrecked times of 2020-21, the college's usual rounds of activities, which our college always take pride in doing as Yeoman's, had to be halted for a while due to stringent lockdown. It is, however, a morale boosting experience to discover we still ended up doing a lot substantial Extension activities positively impacting the neighborhood sensitizing them to relevant social issues. Some of them were intended impetus to their holistic development. These activities were carried out through different Cells and Committees of the institution like NSS, Women Cell, Club, Career and Guidance Cell and Students's Union. The IQAC played a role in most of those programmes. NSS spearheaded many of those programmes like sanitation and cleanliness drives, Covid 19 aware programmes, road safety awareness programmes. The IQAC in collaboration with other permanent committees and departments also spearheaded and carried out a substantial extension activities in the session, which was mostly pegged on Covid 19 impasse.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government and government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government and government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/ Red Cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender awareness and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

02

File Description	Documents

Reports of the event organized	
Any additional information	
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc during the year

02

File Description	Docu
Report of the event	
Any additional information	
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

02

File Description	Documen
e-copies of linkage related Document	No Fi
Details of linkages with institutions/industries for internship (Data Template)	<u>V</u>
Any additional information	No Fi

3.4.2 - Number of functional MoUs with national and international institutions, universities, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, universities, industries, corporate houses etc. during the year

02

File Description	[
e-Copies of the MoUs with institution./ industry/corporate houses	
Any additional information	

Details of functional MoUs with institutions of national, international importance, other universities etc during the year

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning classrooms, laboratories, computing equipment etc.

The institution has adequate infrastructure and physical facilities to efficient running of teaching , learning , evaluation process. While there are plus classrooms of various size , there are as many as three ICT enabled one digital classroom cum conference hall, one conference solution , one enabled conference room attached to the library. The Dept of Education laboratory set up . The college also has a fully equipped spacious computer which can be used as conference cum class room as and when required. They are well equipped to meet the needs of the students with adequate teaching aids. The classrooms have sufficient lighting, ventilation and sitting for the students and teachers. Apart from a 20KV power generator , the office premises, IQAC office and several departmental and classrooms have inverter connections for uninterrupted power supply. The entire campus important spaces are under CC surveillance round the clock. The college offers adequate services to both the teachers and students at affordable

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college boasts of quite a robust and functional infrastructure for other extracurricular activities . Although our existing outdoor stadium is up to the mark in terms of facilities and multifunctionality, it is well suited for its purposes considerably well. Another outdoor stadium is being under construction which is being funded and supervised by certain Govt agencies. Our Sports Stadium is being fully utilized as a very effective multifunctional venue. It is being used to run the college's own Textile Centre. Its well laid out platforms and infrastructure is judiciously used to house a Gymnasium, Basketball Court and a Yoga Centre. Just outside the Indoor Auditorium premise stands a Basketball Court which is used by students. Apart from these infrastructural facilities college has its fully functional general auditorium with its permanent seating capacity of around 500. The general auditorium is so designed that its infrastructural facilities are so arranged as to facilitate different types of cultural, extracurricular and recreational programmes. The three ICT enabled conference rooms are also used to hold such programmes . Each has an area of 100. The college has its own loudspeakers , sound systems and conference facilities which are adequate for most of the programmes. In addition to these, the computer room is well equipped and spacious enough to hold small programmes as and when required. Equipments for various indoor and outdoor games are sufficient

to the students for running sports smoothly . The college has arranged facilities for aspiring weightlifters and bodybuilders because of its h doing well in that sphere of sports . For cultural activities, the coll virtually many of the equipments and facilities required for that.

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart cl

03

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

03

File Description	Docur
Upload any additional information	No 1
Paste link for additional information	
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (IN

714626

File Description	Docum
Upload any additional information	No F
Upload audited utilization statements	No F
Upload Details of budget allocation, excluding salary during the year (Data Template)	1

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

While the library automation process is in progress, it has been partial automated. The stage is almost set to make the College Library run full Software which is key to Integrated Library Management System (ILMS). T modules of SOUL like cataloguing , and circulating are now partially au functional.. The database of books is being created using this software is often hampered due to lack of staff. However, the library functions despite being understaffed. The library is well equipped with all other resources and equipment.

File Description	Documents
Upload any additional information	No File Uplo
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Doc
Upload any additional information	
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- the year (INR in Lakhs)

45865

File Description	D
Any additional information	
Audited statements of accounts	
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	No File U
Details of library usage by teachers and students	No File U

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has been trying to update its IT facilities and necessary works also done.

File Description	Documents
Upload any additional information	No File Uplo
Paste link for additional information	Nil

4.3.2 - Number of Computers**32**

File Description	Documents
Upload any additional information	No File Uplo
Student - computer ratio	No File Uplo

4.3.3 - Bandwidth of internet connection in the Institution**A. ≥ 50MBPS**

File Description	Documents
Upload any additional Information	No Fi
Details of available bandwidth of internet connection in the Institution	No Fi

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****714626**

File Description	D
Upload any additional information	
Audited statements of accounts.	
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has a reputation of strictly adhering to a zero tolerance p gender disparity. All our policies and practices are gender neutral . T reputation, the college take initiatives to uphold and fortify an eco s conducive to holistic development o all genders. The college sees to it important bodies are aptly represented by women members. The college se its Students Union Body has an equitable share of women members and the significant positions and decision making power. The college's Women Ce authorised and empowered to hold and host any programmes they plan to p equity . As such the college celebrated International Womens Day and ot empowering programmes under the behest of its Women Cell. The efficacy college's initiatives of promoting and upholding gender equity is evide fact that not a single complaint of gender disparity was registered in

complaint of any kind of sexual harassment has ever been registered since inception of Grievance Redressal Cell and Sexual Harassment Committee.

File Description	Documents
Upload any additional information	No File Upload
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

0

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	
Upload any additional information	
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution and non-government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution and non- government agencies during the year

0

File Description	Documents
Upload any additional information	
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	

Any additional information		No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)		View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year		
70		
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year		
70		
File Description		
Any additional information		
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)		
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees		D. Any 1 of the above
File Description		
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee		
Upload any additional information		
Details of student grievances including sexual harassment and ragging cases		
5.2 - Student Progression		
5.2.1 - Number of placement of outgoing students during the year		
5.2.1.1 - Number of outgoing students placed during the year		
02		
File Description	Documents	
Self-attested list of students placed	View File	
Upload any additional information	No File Uploaded	

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education****09**

File Description	Documents
Upload supporting data for student/alumni	No File Up
Any additional information	No File Up
Details of student progression to higher education	View

5.2.3 - Number of students qualifying in state/national/ international level examinations du (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government exam the year****05**

File Description	Documents
Upload supporting data for the same	View Fil
Any additional information	No File Up

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities i university/state/national / international level (award for a team event should be counted a year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activitie university/state/ national / international level (award for a team event should be counted a the year.****Nil**

File Description
e-copies of award letters and certificates
Any additional information
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)

5.3.2 - Institution facilitates students' representation and engagement in various administrative and extracurricular activities (student council/ students representation on various bodies as pe processes and norms)

- Dikhowmukh College endeavors to provide quality education to the cross student community of the area with a missionary zeal. The faculty membe

their level best to impart quality teaching to the students to transform quality human resources of tomorrow. Emphasis has been laid on not only course-based education but also enriching the students through their activity-centred activities and skills, thereby enhancing their prospect of employment. All out efforts have been made to sculpt the ethical and moral architecture of students in the soundest possible manner, with an aim for stronger community society at large. The college has avowed aim to introduce area specific and viable new courses in the emerging field of higher education. These objectives very aptly have found expression in our academic and administrative decision makings. While doing so, we take into consideration the humble of our cross-section of students, mostly belonging to marginalized and underprivileged section of the society of the rural area, where the college is situated. The institute has a proper mechanism to delegate authority for administrative and academic activities. In all the decisions in the campus, the principal takes into confidence the stakeholders of the college, primarily faculty members, office staff and the students. Out of the few institutional practices for decentralization and participative management, the following may be mentioned: 1. In order to enhance the effectiveness and efficiency in the departments and at the campus level, different committees with representation of teachers and administrative staff have been formed with the principal as chairperson and one member of the faculty as the coordinator. These committees are given utmost freedom in taking various decisions related to academic and non-academic matters of the college. 2. The College promotes the culture of participation among faculty members and students in various discussion and decision-making. Suggestions and opinions are invited from both Faculty and students as stakeholders to formulate the policies and guidelines for the effective management of various administrative and academic tasks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description
Report of the event
Upload any additional information
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has an alumni association but it is not yet registered. Alumni always help in the overall development of the college both in cash and

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Upload

5.4.2 - Alumni contribution during the year (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Upload

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Dikhowmukh College endeavours to provide quality education to the cross student community of the area with a missionary zeal. The faculty members try their level best to impart quality teaching to the students to transform quality human resources of tomorrow. Emphasis has been laid on not only course-based education but also enriching the students through their academic and co-curricular activities and skills, thereby enhancing their prospect of employment. All out efforts have been made to sculpt the ethical and moral architecture of students in the soundest possible manner, with an aim for stronger community and society at large. The college has avowed aim to introduce area-specific and viable new courses in the emerging field of higher education. These objectives very aptly have found expression in our academic and administrative decision makings. While doing so, we take into consideration the humble background of our cross-section of students, mostly belonging to marginalized and underprivileged section of the society of the rural area, where the college is situated.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Upload

6.1.2 - The effective leadership is visible in various institutional practices such as decentralized and participative management.

The institute has a proper mechanism to delegate authority for various administrative and academic activities. In all the decisions in the college, the principal takes into confidence the stakeholders of the college, primarily faculty members, office staff and the students. Out of the few institutions

practices for decentralization and participative management, the following be mentioned:

1. In order to enhance the effectiveness and efficiency in various departments at the campus level, different committees with representation of teachers and administrative staff have been formed with the principal as the chairman and one member of the faculty as the coordinator. These committees are given freedom in taking various decisions related to academic and non-academic of the college.
1. The College promotes the culture of participation of faculty members and students in various discussion and decision-making activities. Suggestions and opinions are invited from both Faculty and students as well as other stakeholders to formulate the policies and guidelines for the effective functioning of various administrative and academic tasks.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC under the guidance of the Governing Body of the college conceives, frames, oversees, reviews and documents various plans and programmes. The IQAC convenes its meetings as and when required to discuss and take decisions on these crucial matters in consultation with the other stakeholders. IQAC charts out the prospective annual plans and programmes in conformity with the college's visions and missions as well as the specific needs of the time for institutional development, particularly infrastructure development is looked after by the management. The various committees are formed by the management with the approval of the GB to look after

academic works, to develop the infrastructure facilities, to plan, organize and implement motivational programmes, career counselling workshops, and placement related activities, to promote research and publication, to purchase books and journals for the central library and departmental libraries, etc.

File Description	Documents
Strategic Plan and deployment documents on the website	No File
Paste link for additional information	1
Upload any additional information	No File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policy, administrative setup, appointment and service rules, procedures, etc.

The college has a Governing Body to look after, guide, monitor, implement

supervise strategic policy decisions of the college. It keeps an eye on academic and administrative matters along with policy making. The Gover formed as per guidelines laid down by the Govt. of Assam. The Governing constituted of , President, Principal ,University Nominees, Guardian an members, local prominent entrepreneur, teachers and non-teaching repres Coordinator, IQAC. The various institutional bodies work in conjunction following well laid out rules and guidelines of the Govt.

1. Principal: Academic, Administrative and financial functions are exec UGC and Directorate of Higher Education, Assam. Guidelines

2. Vice principal: Appointment: Senior most faculty -- Function: Academ Administrative. Mostly in charge of academic matters.

3. IQAC Coordinator : Appointment is approved by the college GB. Looks devises strategies for quality improvement , documentations and NAAC an assessment aspects. Keeps an eye on the overall quality and productivit college eco system .

4. Head of the Department: Appointment: A faculty who is appointed HoD of three years as per guidelines of Affiliating University.

5. Teachers: Appointment: the initial appointment to the post of Assist is made as per UGC guidelines and the state govt. of Assam.

6..Libraian: In charge of the Library administration and management.

7. Non-teaching: Appointment and promotion: As per Assam Government Gui render services as support staff.

The college has various GB approved committees /bodies formed as per es guidelines to help it function in the best possible manner so that they handy in implementing the college's administrative, academic and other decisions.

File Description	Documents
Paste link for additional information	Ni
Link to Organogram of the Institution webpage	Ni
Upload any additional information	No File U

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

D. Any 1 of the above

File Description	Doc
ERP (Enterprise Resource Planning)Document	
Screen shots of user interfaces	

Any additional information	
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

College provides financila assistantce to the non-teaching staffthrough welfare fund.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uplo

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops membership fee of professional bodies during the year

02

File Description	
Upload any additional information	
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	

6.3.3 - Number of professional development /administrative training programs organized by for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes or institution for teaching and non teaching staff during the year

01

File Description	
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	
Reports of Academic Staff College or similar centers	
Upload any additional information	
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes

the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	
Upload any additional information	
Details of teachers attending professional development programmes during the year (Data Template)	

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Regular meeting was held to assess the performance of the teaching and non-teaching staff

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various external financial audits carried out during the year with the mechanism for settling audit objections maximum of 200 words

The college is always keen on getting both internal and external audits done on time. The internal audit is conducted annually by an internal auditor appointed by the GB of the college. Subsequently it is verified and counter verified by an authorised and reputed CA. This has been the usual practice our college sticks to. For the said session, the internal audit is done duly and the report is kept neatly and taken into account for necessary action. 2. The external audit is conducted by some authorised Govt Auditor following the protocol. The Govt audit is popularly known as is being conducted as per the well laid out of rules and regulations. So far the Govt audit is conducted and the report is accepted and cleared till 2017.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year

(not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers du (INR in Lakhs)****Nil****File Description**

Annual statements of accounts

Any additional information

Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Moglow tank in the heart of the campus is the habitat of Fish of va apart from aquatic plants. This historic tank is also the home to endan of tortoise. We sell the fish from time to time to the local vendors, w a sizeable revenue. For example, in the year, the earning was to the tu 65000. Apart from that, the college has been producing Gamosa, the trad Assamese towel, under the aegis of Economics department, which has an i demand over the months.

We believe that energy saved is energy gained. With this motto in mind utmost care not to waste energy resources. For example, we instruct the the students to make intelligent use of electricity by switching off li and other electrical equipment when not in use. We also try to follow a efficient system, and have LED lights in many of the rooms.

File Description**Documents**

Paste link for additional information

Nil

Upload any additional information

No File Uplo**6.5 - Internal Quality Assurance System****6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing assurance strategies and processes**

The IQAC of the college, established in the year 2006, has been contrib maintaining quality with respect to teaching-learning, co-curricular, e activities, students support etc. The major activities are being record yearly reports sent to various agencies as well as in the newsletter na 'Glimpses' since 2014.

During 2020-21, though mostly a period of Covid 19 pandemic, the follow significant activities were undertaken under the guidance and direction which are presented chronologically below:

- The College organised a flood relief programme at Deogharia village Dikhowmukh on 15th July 2020 with financial assistance from Staff W of the College. Food and sanitary items were distributed to 100 hou
- 39th Foundation Day of the college was celebrated on 26th July, 202 online and offline modes by maintaining Covid Protocol. Renowned On Tapan Saikia of Prince Aly Khan Hosiptal, Mumbai delivered a talk o Issues in Present Time".
- A webinar was held on 8th August,2020 in collaboration with Rotary Sivasagar on a topic entitled "Life Style Diseases: Where do we sta
- A webinar on "New Education Policy: The Road Ahead" was organised b Education in collaboration with IQAC on 10th Agust,2020.
- 74th Independence day was celebrated on 15th August through Google speech competition was held among the students.
- A students' Webinar was organised on 19th August on "Covid19 and Ed
- A Webinar on "Post Covid World Order" was held by Department of Pol Science in collaboration with IQAC on 20th August, 2020.
- A students' webinar on "Mind Skill Development" was organised by De English in collaboration with IQAC on 21st August, 2020.
- A National Webinar on "Indo-Pak Relations since 1991" was organised Political Science and History in collaboration with IQAC on 22th Au
- A 15 day long counselling and training programme starting on 5th Se "Police and Defence Service" was organised by Career Counseling and Cell in collaboration with IQAC and Bishwajyoti Sangha, a socio cul organization.
- NSS Day was observed on 24th September, 2020 in which Dr. David Kar Coordinator of Dibrugarh University graced the occasion.
- An Awareness programme on "Impact of Firm Bill 2020" was held on 23 2020 in collaboration with Village Knowledge Centre of the college.
- A week-long workshop on Entrepreneurship Development was organised January, 2021 in collaboration with IIE, Guwahati.
- Academic and Administrative Audit (AAA) was successfully done on 20 2021.
- A day long Students' Seminar was organized by Forum for English Stu English in collaboration with IQAC on 24th March, 2021
- A book fair was held in the campus on 29th--31th March, 2021.
- An interactive programme with the local media persons was hosted by and IQAC of the college on 31st March 2021.
- Online Speech Competition among HS and Degree Students were held on and 5th May 2021 respectively.
- A State Level Book Review Competition was held on 10th May 2021 und of Dept of Political Science and IQAC.
- An online Motivational Cultural Programme among the students was he the college on 11th May 2021.
- A series of online programmes namely Entrepreneurship Development, for Civil Services and Self Employment were organised starting on 2 and continuing upto the first week of June 2021.
- An online programme on entrepreneurship development was organized b Counselling and Guidance Cell on 3rd June 2021.
- A state level prize money essay competition was held by Dept of Pol Science and IQAC on 10th June 2021.

- **Aa Awareness Cum Training Programme for goat farming was organized Counselling and Guidance Cell and IQAC on 23rd June 2021 .**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uplo

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of open learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College authority in tandem with the mission and vision of the college relentlessly working towards quality teaching-learning environment in the college. The IQAC has also contributed in this regard in institutionalizing the quality assurance strategies. Various actions such as reviewing the teaching-learning process, methodologies adopted, use of ICT in the classroom, evaluation etc are done in periodic manner. Parents-teachers meets are organised by departments, which give an opportunity to the guardians to take stock of academic progress of the pupils and general academic and co-curricular activities of the college. There is an effective and ever evolving students mentoring system in the college, which is designed and modified from time to time with a concern on the needs and benefits of the student community. The College conforms to the semester regulation of Dibrugarh University's ongoing evaluation rules with a continuous endeavour to make them more effective, flexible and provide support to its students. While administering a minimum of two internal sessional examinations and end-of-semester examination, the College closely follows the principles of evaluation and offers additional opportunities for students to improve their performance as required. Feedback from the students with regards to the teaching-learning process and evaluation are analysed and forwarded to appropriate authorities for take-up whenever necessary. In all these matters related to teaching-learning process, IQAC plays a vital role, and this year was also no exception.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uplo

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality assurance initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	

Upload e-copies of the accreditations and certifications	No File Upload
Upload any additional information	No File Upload
Upload details of Quality assurance initiatives of the institution (Data Template)	Yes

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Our college celebrates/ observes most of the national, international and commemorate events and days that it deems fit for celebration. Those ga include World Environment Day, College Foundation Day(26thJuly), Intern Womens Day, Gandhi Jayanti, Independence Day, Republic Day, International Day,to mention a few. Worthwhile to mention, these events are observed/ in a substantial way involving staff, students and other stakeholders.

File Description
Annual gender sensitization action plan
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Upload
Any other relevant information	No File Upload

7.1.3 - Describe the facilities in the Institution for the management of the following types of de non-degradable waste (within 200 words) Solid waste management Liquid waste management E management E-waste management Waste recycling system Hazardous chemicals and radioactive management

The college has a functional waste management perspective which is prov to a great extent. We have well-structured bins at different strategic campus. These bins are for disposing off basically solid wastes. For Li we have functional waste disposal areas. The bins are regularly dispose cleaned and the areas for liquid waste disposal are also periodically c Sanitation workers are often hired for the second purpose whereas the b care of the college's support staff. In addition to it, sanitation and drives are often undertaken by the administration in collaboration with and Students' Union. These drives are generally initiated and implement new sessions start or some festival is celebrated.As for other types of biomedical wastes, hazardous chemicals and radioactive wastes, we do not

specific waste management strategy simply because such wastes are not generated in our rural single stream(Art's) college. The general practice of E-waste management is a two fold mechanism—first they are isolated in some separate lumber room and then disposed of through some e waste collectors, if possible.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit
4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded

Certification by the auditing agency	No Fi
Certificates of the awards received	No Fi
Any other relevant information	No Fi

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Document
Geo tagged photographs / videos of the facilities	No Fi
Policy documents and information brochures on the support to be provided	No Fi
Details of the Software procured for providing the assistance	No Fi
Any other relevant information	No Fi

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., t harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (words).

Located in a remote and rural area inhabited by heterogeneous masses, q naturally our student community comes from the same heterogeneous backg have students from different linguistic, religious ,ethnic and economic Ours is an area traditionally inhabited by Mishing and Deuri communitie known tribal community in Assam. Many of our students belong to that et community with their own language and culture. But one of the healthy p boast of is to ensure and maintain an unfazed and solid spirit of harmo brotherhood , mutual cooperation and respect. Although our college is s geo political area marred by a gory history of insurgency and political college remains impregnable to such fissiparous forces thanks to our po zero tolerance to all that. We have diligently put in place an internal which is conducive to communal harmony, mutual respect and brotherhood cooperation. The college does not allow any active political activity i In its cultural and other programmes including its different extension its spirit of inclusivity , constitutional secularism, ethic and cultur solidly upheld.

File Description
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)
Any other relevant information

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations, rights, duties and responsibilities of citizens

The college is committed to upholding a wholesome environment where its stakeholders can appreciate, figure out and get an impetus to mould the more productive understanding of constitutional obligations, values, rights and responsibilities. It organises and hosts a number of programmes with spreading awareness and practically inculcating such a spirit in its staff. In 2020-21 also, the college did not lag behind on this front and hosted quite a number of programmes, events with an intent to foster that spirit. At times, distinguished speakers and scholars are invited to enlighten our stakeholders on these issues.

File Description	Documents
Details of activities that inculcate values; necessary to render students into responsible citizens	
Any other relevant information	

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

E. None of the above

File Description
Code of ethics policy document
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims
Any other relevant information

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and programmes

Our college celebrates/ observes most of the national, international and commemorates events and days that it deems fit for celebration. Those that include World Environment Day, College Foundation Day (26th July), International Women's Day, Gandhi Jayanti, Independence Day, Republic Day, International Day, to mention a few. Worthwhile to mention, these events are observed in a substantial way involving staff, students and other stakeholders.

File Description	Documents
------------------	-----------

Annual report of the celebrations and commemorative events for the last (During the year)	No 1
Geo tagged photographs of some of the events	No 1
Any other relevant information	No 1

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC for the Manual.

1. One of our time tested best practices has been to develop , ensure a consolidate a highly productive and efficient Teaching Learning and Evaluation mechanism in an institution of higher education where majority of the students are from economically backward families . (most of them BPL category) Most from agrarian background. The area which houses our college is a perennially affected area and a sizeable section of our students are from tribal communities. Most of our prospective students would not be in a position to avail an higher education if the Dikhowmukh College were not there. As such our think tank plans , contrives and focuses wholeheartedly to ensure a fruitful academic and holistic experience for its students. Everything a college is so intended , designed and streamlined as to be effective productive in our above mission. In 2019-20 and then again in 2020-21, continued to be deterred and marred by the stagnating and demoralising pandemic crisis , we could successfully take the challenge and guide our students constructively and productively despite a lot of almost unsurmountable constraints in making online mode functional and effective in this remote area mostly inhabited by economically and otherwise backward tribal communities.

2. We offer one of the most competitive fee structures in the state. The lowest fee structure in the district and that too, without any compromise on education and infrastructures. (Pl find our fee structure in our college website Link)

File Description	Documents
Best practices in the Institutional web site	No File Upload
Any other relevant information	No File Upload

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust in 200 words

Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Located in a remote rural , socio-economically backward , perennially affected area with a gory history of political turbulence and insurgencies, the college has been successfully disseminating the light of quality higher education amidst many constraints. We have an inbuilt mechanism to constantly bootstrap the system to help us perform our prime task as best as possible. All our efforts, officially or unofficially , is directed to ensure it. All other programmatic efforts to bolster the hopes and aspirations of our students and people

are finely integrated with it .As most of our students are from families acute economic backwardness in this flood effected, politically unrest they naturally can not have adequate exposures in sports and cultural f spite of having potential. Our college is bent on providing both infras inspiration to its student on these fronts. While the focus on dissemin higher education to its needy students, the college efficiently blends curricular and cocurricular initiatives with it leading to productive r Despite the continued pandemic induced impasse, in 2020-21, as the coll its remarkable academic distinction in its academic results, quite a fe students do very well in other spheres like extracurricular activities events. What is more inspiring is quite a few of them are girl students college's gender neutral policy initiatives. True to its reputation of highly eco friendly campus with a stringent policy of zero tolerance to tobacco and a unique hub of scenic beauty, our college not only continu to its reputation but adds to its reputation by making its campus and o ambience still greener through robust plantation drives and bio diversi conservation initiatives. The Turtle Conservation Project in the histor Tank is thriving well thanks to relentless consolidation drives of our fraternity and stands out as one of its kind in the entire state. The h , which also is a hub of pisciculture, also got the college a substantia 2020-21. We have joined hands with a couple of well known Nature NGOs l Barhamthuri and Aranyak to boost and sensitive our green initiatives.

File Description	Documents
Appropriate web in the Institutional website	No File U ₁
Any other relevant information	No File U ₁

7.3.2 - Plan of action for the next academic year

1. To enhance and strenghten a more efficient and robust physical and I infrastructure and ambience to make dissemination of education in blend productive . 2. To sign more MoUs with mutually productive and viable o to add more value to self-financing add on certificate courses and add employability of students and also create an ambience of other substant productive collaborative, student centric works.. 3. To work hard to ex assessment and accreditation of NAAC. 4.To plan and contrive more exten activities under the aegis of IQAC and other cells , specially in our a village and its vicinity . 5. To restructure and renovate the library m make it operate digitally in a better way. 6. To host and organise more to motivate , help and train the student community to be more focussed life skills, inculcate more achievement orientation in them.